



## Job Description

**Job Title:** Bell Attendant

**Job Purpose:**

The Bell Attendant is responsible for the overall guest satisfaction by creating a delightful arrival and departure experience from time the guest steps in and out from the car, which includes escorting guests to their destination, handling delivering and storing of guests luggage, delivery of amenities, messages, faxes, communication of information and fulfilling guest requests and familiar with and able to demonstrate the guest room features and technology, through knowledge of all the Hotel's products and services.